

## Ladybridge Breakfast Club Contract with Parents

Child's name \_\_\_\_\_ Child's Class \_\_\_\_\_

Parent or carer's name \_\_\_\_\_

- I consent for my child to attend Ladybridge Breakfast Club. I understand that the club will adhere to all school policies and procedures (which are available for reference at the school), and that there are expectations and obligations relating both to the club and to myself and my child, and I agree to abide by them.
- I understand that Ladybridge Breakfast Club is a play setting and that whilst my child is there Ladybridge Breakfast Club is legally responsible for him/her.
- My child will be provided with a breakfast and drink whilst at the club unless otherwise requested (or arriving after 8.30 a.m.).
- Once my child arrives at Ladybridge Breakfast Club and I have signed them in, he/she will be in the care of Ladybridge Primary School until collected at the end of the school day by an authorised person.
- I will notify the club before the start of the session if my child will not be attending the breakfast club on a day that he/she is booked to attend the club.
- I will ensure my child attends all sessions they are booked in for, unless I have made other arrangements with the duty manager. I understand that the free place may be revoked if my child does not attend regularly.
- It is my responsibility to keep the duty manager informed of any alterations to the information regarding my child (e.g. contact details, medical conditions, etc).
- Ladybridge Breakfast Club closes at 8.50 a.m., at which point the children will be taken to class.
- Whilst Ladybridge Breakfast Club tries to ensure the safety and security of items, I understand that it cannot be held responsible for loss or damage to my child's property whilst at the Club.
- If there are any accidents or incidents at Ladybridge Breakfast Club involving my child, I will be informed.
- If my child has an accident at the club, he/she will be treated by a qualified first aider and I will be informed as soon as possible. If my child needs urgent medical treatment and I am unavailable, a member of staff from Ladybridge Breakfast Club will sign any consent forms necessary for treatment on my behalf, as stated on the club's **Medical Form**.
- Information held by Ladybridge Breakfast Club regarding my child will be treated as confidential. However, in certain circumstances, for example if there are child protection concerns, I understand that the club has a legal duty to pass certain information on to other agencies, including Police, Social Care and health care professionals, as an integral part of the school's child protection and safeguarding procedures.
- Should I no longer require the place, I will give 4 weeks' notice to the club. Should I wish to alter attendance days, I will also give 4 weeks' notice to the club.
- I understand that aggressive and abusive behaviour towards staff will not be tolerated.
- I agree that I will not use a camera, mobile phone or other mobile device on club premises.

I have read and **understood** the above terms and conditions and I agree to abide by them.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_